

Application for Winter Disconnection Protection Inability to Pay Declaration Form

If you're unable to pay your ALP bill in full and need cold weather protection from utility shutoff, please fill out this form and return it to ALP Utilities immediately.

Name _____

Service Address _____ APT # _____

City _____ State _____ Zip _____

Phone Number (Home) _____ (Cell) _____

Account Number (from your bill) _____

Total Amount You Owe \$ _____ Total Yearly Household Income \$ _____

Source of Income _____

Public Assistance (i.e. Energy Assistance) _____

If your household income is at or below 50% the state median income or you're enrolled in an income-based assistance program such as Energy Assistance, you may automatically qualify for Cold Weather Rule protection based on your eligibility for that program.

Number of Persons in Household (including yourself) _____

Please check if any of the following exists in your home:

Medical Emergency

Disabled Person in Residence

Payment Arrangement (Inability to Pay)

I propose to pay my outstanding and future bills according to the following schedule of payments:

\$ _____ by (date) _____

\$ _____ by (date) _____

\$ _____ by (date) _____

\$ _____ by (date) _____

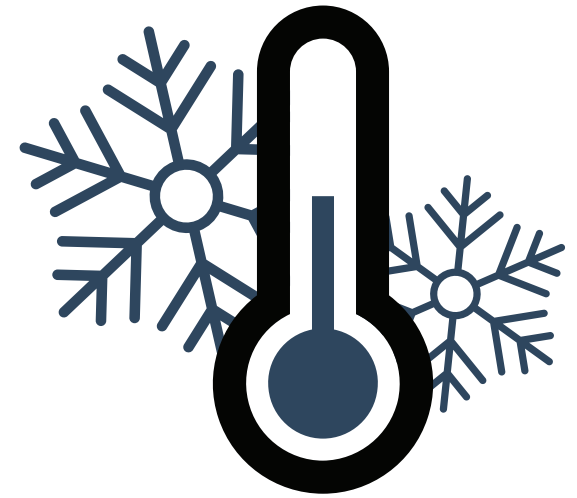
Please fill out this form and return it to ALP Utilities immediately. You can call or stop by the office to discuss your payment schedule.

By signing this form, I hereby acknowledge that I have received, read and understand the Notice of Residential Customer Rights and possible assistance. I declare that the above information is correct.

Customer's Signature _____ Date _____

Cold Weather Protection

For ALP Residential Customers



Application for Winter
Disconnect Protection & Notice
of Residential Customer Rights
and Responsibilities

ALP
UTILITIES

1015 34TH AVE E
P.O. BOX 609
ALEXANDRIA, MN 56308
1 (800) 267-8955
ALPUTILITIES.COM

Third Party Notification Form

If you have been served a notice of proposed disconnection by ALP Utilities, you may want to alert a third party (friend, relative, church group) that a Notice of Disconnection has been issued to you. The third party will not be responsible to pay your bill, however they do have the right to contact ALP Utilities to provide information or work out a payment arrangement.

If you wish to have a third party notified of potential disconnection, please complete the below form and return to ALP Utilities.

Customer Name _____

Account Number _____

Service Address _____

Phone Number _____

Third Party _____

Third Party Address _____

City _____ State _____ Zip _____

Third Party Phone _____

Third Party Signature _____ Date _____

This request will not be accepted without the third party's signature.

Customer Signature _____ Date _____

ALP Utilities has my permission to provide information to and accept information from the third party named above. ALP Utilities assumes no liability for failure of third party to act upon notification.

Notice of Residential Customer Rights and Possible Assistance

The Minnesota Cold Weather Rule protects qualifying customers from having their electricity disconnected between October 1 and April 30 if disconnection would affect their primary heat source.

To qualify, you must meet all of the following:

- Your household income is at or below 50% the state median income (or be enrolled in an income-based assistance program such as Energy Assistance)
- You complete and return an Inability to Pay Form to ALP Utilities
- You enter into and maintain a payment plan with ALP Utilities

Your Rights

- **Right to Protection:** If you qualify, ALP Utilities cannot disconnect your service during the Cold Weather Rule period, as long as you keep your payment plan.
- **Right to Appeal:** If you receive a Notice of Disconnection, you may appeal to ALP Utilities before disconnection occurs.
- **Right to Third-Party Notification:** You can request that a friend, relative, or community agency be notified if your account becomes subject to disconnection.

Your Responsibility

- **Act Promptly:** If you receive a Notice of Disconnection, contact ALP Utilities immediately.
- **Maintain Your Payment Plan:** Make payments as agreed or notify ALP Utilities right away if you cannot.
- **Seek Assistance:** Contact local energy assistance providers for help and budget counseling.

Local Energy Assistance Providers

West Central Community Action:
(800) 492-4805

Salvation Army:
(888) 220-4808

Douglas Co. Social Service:
(320) 762-2302

City of Alexandria HRA:
(320) 762-1311