

# Lighting New Construction Incentive Application for Business Customers **2024**

A Cash Incentive Energy Efficiency Program brought to you by:



## IMPORTANT INSTRUCTIONS:

**Step 1: Determine Eligibility:** Pre-approval is required if the potential incentive is greater than \$20,000. Contact The Utility for pre-approval. See last pages of application for detailed **Terms and Conditions**.

**Step 2: Install Equipment.** See last pages of application for detailed **Terms and Conditions**.

**Step 3: Complete and Submit Application.** A completed application and all required supporting documents must be received by The Utility **within 90 days of installation**. Incomplete applications will cause delays in payment or denial of the application.

Email the application and supporting documentation to: [rebate@brightenergysolutions.com](mailto:rebate@brightenergysolutions.com)

OR

Mail the application and all supporting documentation to:

ALP Utilities  
316 Fillmore St  
PO Box 609  
Alexandria, MN 56308

Phone: (320) 763-6501

Please note: ALP Utilities and its supplemental power supplier, Missouri River Energy Services, are offering this Bright Energy Solutions Program. ALP Utilities and Missouri River Energy Services together will be referred to as "The Utility" throughout this document.



Please visit [www.brightenergysolutions.com](http://www.brightenergysolutions.com) for more information about the Bright Energy Solutions® Program.

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HAS THIS PROJECT BEEN PREAPPROVED? ☐ YES ☐ NO

## Customer Information (Please Print)

Company Name		Contact Name	Date Submitted
Installation Address	City	State	Zip Code
Mailing Address	City	State	Zip Code
Phone Number	Installation Completion Date	Is the space air conditioned? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Email Address*			

\*By providing your email address, you are granting The Utility permission to send emails regarding this project and/or updates on the incentive program.

Municipal Utility Account Number

Building Use-Please Check One

☐ Office ☐ Retail ☐ Convenience Store ☐ Warehouse ☐ Restaurant ☐ Lodging ☐ Manufacturing  
☐ Grocery /Supermarket School: ☐ Elementary ☐ Secondary/High School ☐ College Healthcare: ☐ Clinic ☐ Hospital  
☐ Other/Miscellaneous: \_\_\_\_\_

## Facility Hours of Operation

Hours per Day	Days per Week	Weeks per Year	Hours per Year (hours x days x weeks)

## Vendor/Contractor Information

Company Name	Contact Name	Phone	
Address	City	State	Zip Code
Email Address*			

\*By providing your email address, you are granting The Utility permission to send emails regarding this project and/or updates on the incentive program.

## Payment Information

Process payment to: ☐ Customer (listed above) ☐ Vendor or Contractor (listed above) ☐ Alternate Recipient

**If payment is to be made to an Alternate Recipient, please complete the remainder of this section:**

Company Name	Contact Name	Phone	
Address	City	State	Zip Code

## General Equipment Eligibility

- All fixtures must operate a minimum of 1,800 hours per year to be eligible.
- If any equipment listed in this program is required by code, the offer of an incentive for such equipment is null and void.
- **All fixtures shall be installed indoors.**
- All installations must be permanent.
- All fixtures, lamps, and ballasts must be UL or ETL listed to U.S. safety standards for operation as installed and must meet all applicable codes and regulations.
- All equipment must be new and installed in facilities within the service territory of The Utility.

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## A. LED Technologies

Installed Equipment	Specifications		Incentive per Unit	Quantity	Total Incentive
LED Lamp 2 Pin or 4 Pin Base	LED lamp must be listed on the DesignLights Consortium (DLC) Qualified Product List under Four Pin-Base Replacement Lamps for CFLs. See <a href="http://www.DesignLights.org">www.DesignLights.org</a> . Indoor installations only.		\$4.00		
LED ENERGY STAR® Downlight Fixture or Retrofit Kit	LED downlight fixture must be ENERGY STAR LED lighting qualified. A downlight fixture is a direct-lighting unit that directs the light downward and can be recessed or surface mounted. <b>Indoor installations only.</b>		\$2.00		
4' LED T8 or T5HO Linear Lamp DLC QUALIFIED	LED lamp must be listed on the DesignLights Consortium (DLC) Qualified Product List under 4' Linear Replacement Lamps, U-Bend Replacement Lamps or T5HO Linear Replacement Lamps. See <a href="http://www.DesignLights.org">www.DesignLights.org</a> . Indoor installations only. Custom incentive may be considered for Type B and Type C installations.		\$3.00		
LED Troffer, Strip and Wraparound DLC QUALIFIED	Less than 3000 Lumens	DesignLights Consortium Qualified troffer, linear ambient (strip) and wraparound LED fixtures. See <a href="http://www.DesignLights.org">www.DesignLights.org</a> for qualified product list.  If field adjustable product is used indicate quantity of each setting installed High _____ Medium _____ Low _____	\$4.00		
	3000-5799 Lumens		\$6.00		
	5800 Lumens or greater		\$9.00		
LED Troffer, Strip and Wraparound DLC <b>PREMIUM</b> QUALIFIED	Less than 3000 Lumens	DesignLights Consortium <b>Premium</b> Qualified troffer, linear ambient (strip) and wraparound LED fixtures. See <a href="http://www.DesignLights.org">www.DesignLights.org</a> for qualified product list.  If field adjustable product is used indicate quantity of each setting installed High _____ Medium _____ Low _____	\$6.00		
	3000-5799 Lumens		\$9.00		
	5800 Lumens or greater		\$14.00		
Occupancy Sensor Controlling LED Refrigerated Case Lighting	Sensors in new refrigerated cases or installed in existing cases. LED must serve as the only source of light for the case. Incentive is per door. Sensor may control more than one door.		\$5.00 Per Door	____ Doors	
LED High-Bay or Low-Bay	See Section B of this form on page 4.				
Other LED	Indoor DesignLights or ENERGY STAR qualified fixtures not noted here may be eligible for an incentive under the Custom Incentive Program. Contact the local municipal utility for details.				
Section A Subtotal					\$

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## B. LED High or Low-Bay – DLC Listed High-Bay or Low-Bay LED Luminaires Only (See [www.DesignLights.org](http://www.DesignLights.org) for DLC Qualified Product List)

Installed Equip- ment	Specifications		Incentive per Unit	Quantity	Total Incentive
LED High-Bay Or Low-Bay DLC Qualified	≤75 W	<b>DLC Listed High-Bay or Low-Bay LED Luminaires Only.</b> See www.DesignLights.org for DLC Qualified Product List.	\$15.00		
	≤110 W		\$25.00		
	≤160 W		\$30.00		
	≤275 W		\$45.00		
	≤400 W		\$80.00		
	>400 W		\$105.00		
LED High-Bay Or Low-Bay DLC <b>PREMIUM</b> Qualified	≤75 W	<b>DLC Listed PREMIUM High-Bay or Low-Bay LED Luminaires Only.</b> See www.DesignLights.org for DLC Qualified Product List.	\$20.00		
	≤110 W		\$30.00		
	≤160 W		\$35.00		
	≤275 W		\$50.00		
	≤400 W		\$85.00		
	>400 W		\$115.00		
Section B Subtotal					\$

## C. LED Indoor Grow Lighting Fixtures (See [www.DesignLights.org](http://www.DesignLights.org) for DLC Qualified Product List)

Installed Equipment	Specifications		Incentive per Unit	Quantity	Total Incentive
LED Indoor Horticulture Grow Lighting in Air Conditioned Space	<400 watts	DLC Listed Horticulture LED Luminaires Only. See www.DesignLights.org for DLC Qualified Product List.	\$125.00		
LED Indoor Horticulture Grow Lighting in Air Conditioned Space	400 watts to <700 watts		\$175.00		
LED Indoor Horticulture Grow Lighting in non-Air Conditioned space	<400 watts		\$100.00		
LED Indoor Horticulture Grow Lighting in non- Air Conditioned space	400 watts to <700 watts		\$150.00		
Section C Subtotal					\$

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## D. Custom Lighting (Items not listed in above sections)

**IMPORTANT:** This section is for items not found in sections above ONLY, unless otherwise approved by Bright Energy Solutions staff. All LED products must be ENERGY STAR® certified or DesignLights™ Consortium approved to be considered for incentives. Approved products can be found at [www.energystar.gov](http://www.energystar.gov) and [www.designlights.org](http://www.designlights.org).

For assistance and verification of incentives, please contact the utility.

If not provided below, detailed calculations and assumptions must be attached with this application, and must be sufficient to verify the demand and energy reductions claimed. Attach additional supporting documents and specifications as necessary.

Please describe, in detail, the **BASELINE** equipment (quantity, make, model, type, efficiency rating, wattage, etc.)

Please describe, in detail, the **PROPOSED** equipment (quantity, make, model, type, efficiency rating, wattage, etc.)

kW Demand of Baseline Equipment	_____ (A)	kW Saved (C )	Annual Hours of Operation (page 2)	Annual kWh Saved
kW Demand of Proposed Equipment	_____ (B)			
KW Demand Saved (A-B)	= _____ (C)		X	=
KW Demand Saved (C ) X \$270	= _____	<b>Total Incentive Section D—Custom Lighting</b>		
Section D Subtotal				\$ _____

## E. Interior Whole Building Lighting Power Density using Comcheck® or similar reporting

**IMPORTANT:** This section is for whole building submission and cannot be paired with itemized prescriptive rebates offered elsewhere in this application.

- Exterior lighting will not be considered unless operational between the hours of 1-8 pm during the months of June, July, August and September.
- Comparison is to be made to the International Energy Conservation Code applicable to the project but not less than IECC 2012.
- Submit a copy of the Comcheck® report or similar reporting document for verification.

Building Area Type _____		Square Footage _____		LPD Allowance _____ (Watts per Sq. Ft.).	
Allowed Wattage (LPD x Square Footage)	= _____ (A)	kW Saved (D )	Annual Hours of Operation (page 2)	Annual kWh Saved	
Watts Installed	- _____ (B)				
Watts Demand Saved (A-B)	= _____ (C)		X	=	
KW Demand Saved (C/1000)	= _____ (D)				
KW Demand Saved (D ) X \$270	= _____	Total Incentive Section E—Whole Building Lighting Incentive			
DLC / ENERGY STAR certification is not required for Power Density Rebate.			Section E Subtotal	\$ _____	

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Summary of Incentives	
Section A: LED Technologies	\$
Section B: LED High or Low Bay Lighting	\$
Section C: LED Indoor Grow Lighting Fixtures	\$
Section D: Custom Lighting	\$
Section E: Whole Building Interior Lighting	\$
<b>Total Incentive:</b>	\$

Certifications and Signature		
<p>I hereby certify that:</p> <ol style="list-style-type: none"> <li>The information contained in this application is accurate and complete;</li> <li>All installation is complete and the unit(s) is operational prior to submitting application;</li> <li>All rules of this incentive program have been followed;</li> <li>I have read and understand the terms and conditions applicable to this incentive program as set forth in this application, including those set forth on the last page of this application form.</li> </ol> <p>The customer agrees to verification of equipment installation which may include a site inspection by a program or utility representative. The customer understands that it is not allowed to receive more than one incentive from this program on any piece of equipment. The customer agrees to indemnify, defend, hold harmless and release The Utility from any claims, damages, liabilities, costs and expenses (including reasonable attorneys' fees) arising from or relating to the removal, disposal, installation or operation of any equipment or related materials in connection with the programs described in this application, including any incidental, special or consequential damages.</p> <p>Please sign and complete all information below.</p>		
Customer Signature	<div style="border-bottom: 1px solid black; height: 20px; width: 100%;"></div>	
	Print Name	
	Title	Date

## Commercial BES Application Checklist

Before submitting this application please complete and include all items listed below:

- ✓ **Complete application**
  - ☐ Customer information
  - ☐ Vendor/Contractor information
  - ☐ Equipment information
  - ☐ Customer signature
- ✓ **Attach a Copy of the equipment Invoice**
  - ☐ Equipment quantities
  - ☐ Model numbers of equipment installed
- ✓ **Specification sheets**
- ✓ **Comcheck report (If applying for section E rebate)**

Member Utility Use Only		Date Received:	
Pre-Inspected:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date Pre-Inspected:	Initials:
Post-Inspected:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date Post-Inspected:	Initials:
Incentive Approved:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Amount: \$	Date Approved:
Utility or Program Representative:			

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## ELIGIBILITY:

- These incentives are offered by Missouri River Energy Services and its participating members. For questions regarding eligibility, call your local utility listed on the cover page of this application.
- Commercial, industrial, and governmental customers who purchase electricity from The Utility are eligible to participate in the Bright Energy Solutions® Lighting New Construction Incentive Program. Eligible equipment must be connected to an electric service billed under a commercial or industrial rate class by The Utility. Excludes equipment for residential spaces such as apartments.
- Customers that self-generate more than 5% of their annual energy needs are not eligible for BES rebates. The Bright Energy Choices green energy program can help customers achieve net-zero carbon or 100% renewable power supply without self-generation. Contact your utility for more information.
- This program is applicable only to equipment that meets the detailed equipment specifications and requirements described in this application. The Utility will determine, in its discretion, whether such specifications and requirements are satisfied.
- Customers may not receive more than one incentive for each piece of equipment installed under this program or any combination of Bright Energy Solutions programs.

## TERMS AND CONDITIONS:

1. **Incentive Offer:** Projects, including all required installation, must be completed by December 31 of the year indicated on this application form. A signed application and itemized invoices for materials and labor must be submitted to the participating utility at the address located on the cover page of this application **within 90 calendar days of project completion**. Please keep a copy for your records.
2. **Proof of Purchase:** This application must have complete information and be submitted with an invoice(s) itemizing the new equipment purchased and labor costs. The invoice(s) must indicate date of purchase, size, type, make, model and total project cost. The OEM specification sheets and DLC documents must also be included.
3. **Compliance:**
  - a) All projects must comply with federal, state, and local code, licensing, and permit requirements.
  - b) All equipment must be new or retrofitted with new components per the program specifications. Used or rebuilt equipment is not eligible for incentives. Existing equipment must be removed and properly disposed of.
  - c) Equipment must meet specification requirements and be purchased, installed and operating prior to submitting an incentive application.
  - d) Equipment must not be used to qualify and receive payment for energy savings from any wholesale electricity market.
  - e) Customers may only receive one incentive per piece of qualifying equipment.
  - f) **All projects for which more than \$20,000 in incentive payments is sought must be approved by The Utility prior to the commencement of the project.** Receipt of pre-approval does not guarantee incentive payments will be made. Incentive payments will be made only upon the customer's satisfaction of all terms and conditions of this program.
  - g) All terms and conditions of this application must be satisfied by the customer.
4. **Payment:** Once completed paperwork is submitted, incentive payments are usually made within 4-8 weeks. Incomplete applications will either delay payments or be denied. The Utility reserves the right to refuse payment and participation if the customer or the customer's contractor violates program rules and procedures.
5. **Inspection:** The Utility may conduct an inspection of the customer's facility to survey any installed projects. All projects exceeding \$10,000 of incentives will be inspected prior to incentive payment. The Utility may inspect customer records relating to incentives sought by the customer.
6. **Information Sharing:** The Utility reserves the right to publicize your participation in this program, unless you specifically request otherwise in writing. Information contained in this application may be shared with state boards, commissions, departments, and other Bright Energy Solutions participating utilities.
7. **Program Discretion:** Incentives are available on a first-come, first-served basis. This program and its incentive amounts are subject to change or termination without notice at the discretion of The Utility. Neither pre-approval of a project, nor any other action by The Utility, will entitle a customer to an incentive payment until the application is finally approved by The Utility. The Utility reserves the right to load manage (cycle on or off) customer equipment that qualifies for incentives under this program.
8. **Logo Use:** Customers or trade allies may not use the name or logo of Bright Energy Solutions, The Utility, or any other participating utility in any marketing, advertising, or promotional material without written permission.
9. **Disclaimers:** The Utility
  - a) does not endorse any particular manufacturer, product, labor or system design by offering these programs;
  - b) will not be responsible for any tax liability imposed on the customer as a result of the payment of incentives;
  - c) does not expressly or implicitly warrant the installation or performance of installed equipment or any contractor's quality of work (contact the equipment manufacturer or contractor for warranties);
  - d) is not responsible for the proper disposal/recycling of any waste generated as a result of this project;
  - e) is not liable for any damage, injury, or loss of life arising from or relating to the removal, installation, or operation of any equipment, or any other action taken by the customer or The Utility, in connection with a project undertaken by the customer under the programs described in this application;
  - f) does not guarantee that a specific level of energy or cost savings will result from the implementation of energy efficiency measures or the use of products funded under this program.

## INCENTIVE LIMIT:

- **Eligible customers may purchase and install qualifying equipment and receive an energy efficiency incentive of up to \$100,000 per customer, per calendar year.** Payments for larger incentives may be allowed at the discretion of The Utility.
- An incentive exceeding \$20,000 must receive written approval from The Utility BEFORE project commencement.
- Total incentive will not exceed 75 percent of the project cost, including installation. If self-installed, incentives for items of equipment can be up to the purchase price of a specific item, but shall not exceed the Bright Energy Solutions incentives set by Missouri River Energy Services.
- Incentives for particular items of equipment and/or systems are limited as set forth in this application.